

Exhibitor Manual BioTech 2017 & 7th Czech-Swiss Symposium with Exhibition

Venue: Prague, National Technical Library, 13.-17.6.2017

Conference website: www.biotech2017.cz

Dear Exhibitors,

The members of Organizing Committee warmly welcome you as an exhibitor to BioTech 2017 & 7th Czech-Swiss Symposium with Exhibition. We hope you find this manual useful tool to assist you with your preparation for the exhibition. Please, read the information carefully and follow the instructions listed in this file. If you need further assistance or additional information, please feel free to contact us.

We are looking forward to help you to make this exhibition successful.

Members of Organizing Committee

Invitation Letter

Dear Exhibitors,

On behalf of members of the Organizing Committee, it gives me great pleasure to invite you to the upcoming BioTech 2017 & the 7th Czech-Swiss Symposium with exhibition, which will be held in the National Technical Library in Prague, the Czech Republic, from 13 to 17 June 2017 (www.biotech2017.cz).

The highly successful series of tri-annual BioTech conferences, inaugurated in 1999, promotes networking between academic and industrial sectors involved in biotechnology research and development.

The BioTech 2017 conference will highlight life science technologies while identifying synergies amongst their different applications in human and animal health, nutrition, chemistry and sustainable energies from microorganisms. Microorganisms such as bacteria, yeast, and microalgae, and their enzymes, are used for manufacturing a wide range of products in sustainable, advanced bioprocesses. These products represent high-performance chemicals or ingredients in demand for foodstuffs, animal feed, cosmetics and pharmaceuticals.

The multidisciplinary approach of this conference not only attracts participation from a wide scientific community, but also provides an opportunity to establish new scientific, technical and commercial collaborations between academia and industry.

We hope you will use this event to promote your company as a key player in the biotechnology sector, build connections with new clients, and seek research partners or future employees among the top students attending this event. The organizers are prepared to discuss with you details of mutual collaborations fitting to your needs and ideas. The cost of the activities offered below may be modified due to individual requirements (e.g. size of booth or exhibition area and its location, etc.). Please contact the organizers for details and a final agreement. (Leona.Paulova@vscht.cz , Jan.Kas@vscht.cz)

On behalf of Organizing Committee,



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INFORMATION ABOUT EXHIBITION

PRICING OF EXHIBITION BOOTHS

10 m ² exhibition booth	5 000 €
8 m ² exhibition booth	4 000 €
4 m ² exhibition booth	2 000 €
3 m ² exhibition booth	1 000 €
2 m ² exhibition booth	500 €
2 m ² exhibition booth (1 day rental)	200 €

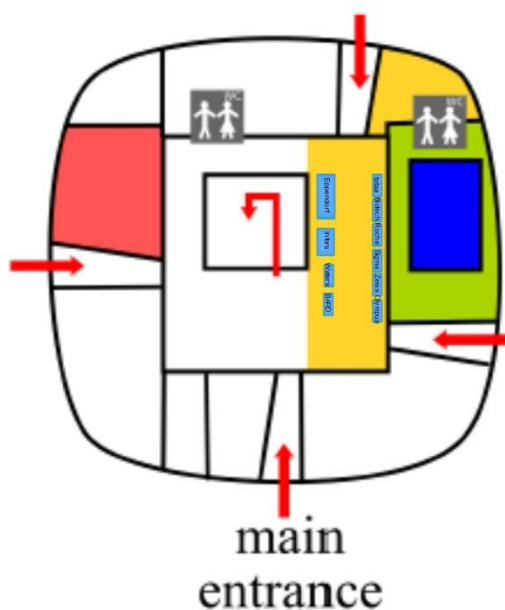
Logo of all exhibitors will be displayed on the conference website and in the Book of Abstracts. For details see Exhibitors Manual.

BOOTH EQUIPMENT AND SERVICES

Space rental includes the terms listed in Contract. Logo of Exhibitor will be printed at conference booth. Free Wi-Fi connection will be available, the password will be provided by organizers at the registration desk.

BOOTH SPACE

Location of individual booths is shown in the following layout.



Ground floor

Balling hall

Exhibition

Poster sessions
and Lunches

Welcome party

EXHIBITION TIMETABLE

Booths installation: Tuesday June 13, 2017 15:00 -17:00, Wednesday June 14, 2017 7:30-8:30

Exhibition booths are available for installation of your products in assigned exhibit space. All installations should be completed in specified time in order not to interfere with the conference program. Please refer to the registration desk before you will enter the booth.

Exhibition: Wednesday June 14, 2017 - Friday June 16, 2017

Booths dismantle: Friday June 16, 2017, 17:00 -19:00

Please note exhibitor shall not dismantle or otherwise interfere with the display of the exhibits until the conference is closed to public.

EXHIBIT HOURS

Wednesday June 14, 2017

9:00-17:00

Thursday June 15, 2017

9:00-17:00

Friday June 16, 2017

9:00-17:00

DISPLAY AND DECORATIONS

Merchandise, signs, decorations or display fixtures shall not be pasted, taped, nailed or tacked to walls. No exhibit, merchandise or equipment shall be left in any aisle, but shall be confined to exhibit space. No signs or advertising devices shall be displayed outside exhibit space or projecting beyond limits of exhibit space as to interfere the conference program.

USE OF EXHIBIT SPACE

An exhibitor shall not assign to a third party its right hereunder to the exhibit space or any portion thereof without the prior written consent of organizers.

STORAGE AND PACKING CRATES AND BOXES

Exhibitor will not be permitted to store packing crates and boxes in the booth or the Exhibit Hall during the Exhibit but these, when properly marked will be stored and returned to the booth by service contractors. It is the Exhibitor's responsibility to mark and identify all crates and boxes. No trunks, cases or packing material shall be brought into or out of the Exhibit Space during exhibit hours.